



# CATHOLIC CHARITIES CAMPAIGN FOR CHARITY AND JUSTICE

## Parish Social Ministry Application Form Cover Sheet

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Date of application: \_\_\_\_\_

Name of parish: \_\_\_\_\_

Project name (if applicable): \_\_\_\_\_

Purpose of grant (one sentence): \_\_\_\_\_  
\_\_\_\_\_

Address of parish: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Name of Pastor: \_\_\_\_\_

Contact person and title (if not Pastor): \_\_\_\_\_

Grant request: \$ \_\_\_\_\_

Total project budget: \$ \_\_\_\_\_

Dates covered by project budget (mo/day/year): \_\_\_\_\_



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## Parish Social Ministry Grant Proposal Format

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### I. PROPOSAL SUMMARY: (1-2 Pages)

Please include the following:

- Briefly explain why your parish is requesting this grant, detailing the need to be addressed
- The population that your parish serves and the specific population targeted by this project
- The strategies to implement the project, including proposed staffing for the project and the anticipated timeframe
- Detail how the grant funds will be spent, (a line-item budget in a separate table or spreadsheet may be included), as well as any projected sources and amounts of income toward the project
- The outcomes you hope to achieve and explain how you will measure the effectiveness of your activities.

### II. PROPOSAL SUBMISSION:

Please choose ONE of the following methods of submission:

- Submit Online at [CatholicCharitiesNY.org/CharityandJustice](https://CatholicCharitiesNY.org/CharityandJustice)
- Mail printed copy to:

Catholic Charities of New York  
Department of Social & Community Development  
1011 First Ave, 7th Floor, RM 787  
New York, NY 10022  
c/o Tom Dobbins

**Deadline: July 31, 2023**